



JOB DESCRIPTION

First Aid Assistant

This person provides the first aid kits to team managers/coaches and liaises with outside agencies to ensure they are adequately stocked.

Job Description

- Liaise with the Equipment Coordinator on purchase of items to refill the first aid kits each season
- Is point of contact for coaches for re-stocking first aid kits during the season
- List of items to include in the first aid kits is obtained from the Equipment Coordinator.

Knowledge and Skills Required

Ideally the First Aid Assistant is someone who:

- Can communicate effectively
- Is well organised and can delegate tasks
- Can maintain confidentiality on relevant matters
- Hold or apply for a working with children check

Estimated Time Commitment Required

The estimated time commitment required is 3 – 5 hours prior to the commencement of the season.

The First Aid Assistant is appointed for a 12 month period (until the AGM).