



# **CLUB COACH APPOINTMENTS POLICY**

**The Donvale Netball Club Coach Appointments Policy outlines rights and responsibilities in relation to Club Coach appointments.**

**Donvale Netball Club (the “Club”) thanks you for the investment of your time and talents to bring the great sport of netball to the next generation.**

## **1. Appointments**

- a. Club Coaches will be appointed by the relevant Club Committee or Sub-Committee.
- b. The Club Committee reserves the right to review all coaching appointments during any season, and adjust any appointments deemed to be appropriate to the interests of the Club, its teams and members.

## **2. Club Support for Coaches**

- a. The Club will provide mentoring for coaches where resources permit.
- b. Parents should assist as adult mentors for their children under the age of 18 years where their children have accepted Club Coaching appointments.
- c. The Club website contains links to coaching and child safety resources, policies, procedures, behaviour codes, Club constitution and bylaws.
- d. Coaches will be supplied with training and match day equipment, a first aid kit and Club branded clothing.
- e. The Club encourages all Coaches to upskill their knowledge of the game to enhance the health, safety and development of the players in their care.
- f. Club Coach Line of Support is the Coach Co-ordinator, followed by the President.

## **3. Coach Responsibilities**

- a. All personnel acting in a Club coaching capacity are bound by the Coaches Code of Behaviour, the Safety of Young People and Children, Constitution and Bylaws, and all policies and procedures as adopted by the Club, its affiliated Association/s and Netball Victoria.
- b. Working With Children Card:
  - i. All coaches aged 18 and over must present a Working with Children Card, or legal alternative, which must be sighted, and details recorded, by the appointed Club official.

- ii. Current Working With Children Checks are to be maintained, and Donvale Netball Club, P.O. Box 642, Templestowe, 3106 nominated as the Club entity volunteered for.
- c. Club Coach Requirements:
  - i. Must register with Netball Victoria as a Coach
  - ii. Have, as a minimum, a Netball Foundation Coaching Course qualification.
  - iii. Register for and attend a minimum of one Coaches in the Field (CIF) workshop per year.
  - iv. Know the Rules of Netball,
    - 1. Own a Rule Book (downloadable in paper format, saved pdf file or as an App)
    - 2. Strongly encouraged to complete the online umpires exam.
- d. Understand Child Safety documentation, protocols, policies and procedures.
- e. Attend Club Coach meetings as arranged by the Coach Co-ordinator or appointed Club official.
- f. Prepare and conduct weekly training sessions.
- g. Submit written end-of-season reports and award winners to the Club.
- h. Maintain effective communication with team members/parents and Club lines of command for the best outcomes and safety of all participants.
- i. Attend Club Presentation Day.
- j. Absences from Training and/or Matches are sometimes unavoidable. Your effective planning will allow the team's involvement to continue seamlessly:
  - i. Team Training should never be cancelled.
    - 1. It is important for team cohesion that training proceeds as per normal routine. Supports put in place by you will ensure minimum disruption to team training.
    - 2. No need to advise Team players of your expected absence. Players interpret coach absence as an excuse to not turn up at their discretion.
  - ii. Contact another Club Coach or the Team's Manager and assign your team over to them.
  - iii. Contact the Club Coach Co-ordinator to advise actions in place to cover your absence.
- k. At the end of your coaching commitment, return all Club coaching equipment, Coach clothing and match day bag to the appointed Club official/s as advised.

#### **4. Coach Benefits**

##### **a. Club Appointed Coaches:**

- i. Netball Victoria Coach Registration Fee
  - 1. The Netball Victoria registration fee will be reimbursed in full by the Club.
  - 2. Where a team is shared between two or more equal coaches, the Netball Victoria registration fee will be reimbursed to each of them in full.

- ii. Coaches will receive a season's Club fees for the SEASON that they coach for EACH team that they coach during that season:
    - 1. Where a team is shared between two or more equal coaches, the season's Club fees are split between those coaches.
    - 2. The season Club fee will be relevant to the Coach's own age group as if they were playing, regardless of whether they play or not.
  - iii. Coaches completing a First Aid Course in connection with their Donvale Netball Club coaching appointment ONLY will be partially reimbursed for the cost of the Course (no reimbursement when subsidized by another organization).
  - iv. Netball Victoria Courses completed and Workshops attended connected with Club Coaching will be reimbursed after completion/attendance, including but not exhaustive of:
    - 1. Netball Foundation Coaching Course
    - 2. Netball Development Coaching Course
    - 3. Coaches in the Field Workshops
    - 4. Online Umpires Exam
- b. Club Appointed "First Season" Assistant Coaches, Community Volunteer Work Coaches (e.g. Duke of Edinburgh Award etc.) and "Big Sister" NSG Leaders.**
- i. As these appointees are in a supervised development phase, under this Policy they are:
    - 1. NOT entitled to receive a season's Club fees for their services.
    - 2. NOT entitled to receive Netball Victoria registration fee reimbursement
    - 3. entitled to receive reimbursement of Netball Victoria Courses completed and Workshops attended as per Item 5.d. of this Policy.
  - ii. Will be acknowledged at Presentation Day as a member of the Coach Leadership Group.
- c. Coach Benefits Payable:**
- i. Are payable to Coaches following the completion of the season for which they are coaching.
  - ii. Electronic Funds Transfer (EFT) will be used for any payments to Coaches upon provision of appropriate bank account details.
  - iii. Course and Workshop fees will NOT be reimbursed if not completed or attended.
  - iv. The Club reserves the right to make adjustments due to any monies or equipment owing to the Club or financial irregularities in connection with the Club and registration.