

# DONCASTER & DISTRICTS NETBALL ASSOCIATION



## BY-LAWS

21<sup>st</sup> February, 2020  
(Amended)

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## DEFINITIONS

<b>Association:</b>	The Doncaster and Districts Netball Association.
<b>Club:</b>	Clubs include all affiliated clubs.
<b>Club Delegate:</b>	A representative of the Club or Team who liaises with the Committee.
<b>Committee:</b>	The Committee is comprised of members of the Association who are elected to committee positions as per the Constitution.
<b>DDNA:</b>	Doncaster and Districts Netball Association.
<b>Fill-in Player:</b>	A player who does not regularly commit to playing every week with that team but is taking the court because the team is short of players for whatever reason.
<b>First Named Team:</b>	The team who is listed on the left side of the official score sheet.
<b>Ineligible Player:</b>	Is a player who is not entitled to participate in a game, which may include a player who has not qualified or a player not eligible to play in that age section.
<b>Night Competition:</b>	Includes the Tuesday and Wednesday night competitions run by the Association.
<b>Regular Player:</b>	A regular player commits to play with the team on a consistent and systematic basis by: <ul style="list-style-type: none"> <li><input type="checkbox"/> registering on the team registration form before the commencement of the season; or</li> <li><input type="checkbox"/> subsequently becomes registered with that team; or</li> <li><input type="checkbox"/> has qualified by playing three or more games for that team.</li> </ul>
<b>Representative Competition:</b>	Includes players selected to play for a Doncaster team representing the Association at the State Netball Hockey Centre, Waverley Competition or other selective entry team or competition.
<b>Team:</b>	Is a team which is not affiliated with a governing Club at either the night Competition or the DDNA's Saturday Competition.
<b>Umpires:</b>	The umpires control a match according to the Rules and decide any matter not covered by them. Their decisions are final and are given without appeal.
<b>Primary Care Person:</b>	On Competition day this means Coach/Team Manager of team involved and Umpires Supervisor

## 1 CLUB DELEGATE MEETING

- a) Club Delegate meetings may be held as per notification by the committee.
- b) All Clubs must be represented by at least one (1) delegate at any meetings as required.

## 2 CORRESPONDENCE

All correspondence must be in writing to the Association to the Administrator, President, Secretary or an authorised Committee Member. Correspondence from Clubs/Teams should be in writing from the Club/Team President, Secretary or an authorised person.

## 3 FINANCE

### 3.1 Fees

- a) The Committee shall set fees annually at the Planning Meeting.
- b) The fees shall be calculated to cover the costs of:
  - i) Team entry;
  - ii) Netball Victoria membership fee;
  - iii) Venue hire;
  - iv) Equipment;
  - v) Umpiring costs;
  - vi) Trophies, Badges and Awards; and
  - vii) Administration costs.
- c) All monies due must be paid by the nominated due date. Unfinancial Clubs or Teams will not be permitted to take the court.
- d) Any individual with an outstanding debt to the Association shall not be permitted to take the court for a Club or Team under the Saturday Competition, Night Competition or Representative Competition until the outstanding debt is paid.

### 3.2 Reimbursements / Fees

- a) The Committee members shall be entitled to claim expenses incurred whilst acting in an official capacity from the Association. Receipts must be supplied.
- b) Frequency of payment to the Umpires throughout a season will be determined at the Association's Annual Planning Meeting.

## 4 INFORMATION TO CLUBS

The Association shall provide the following information in writing to all Clubs prior to the start of the year:

- a) Association contact details;
- b) Association venue address;

- c) Association by-laws;
- d) Association calendar of events, closing dates, kiosk roster, BBQ application form and process.

All website information for fixtures to be provided to team.

## 5 REGISTRATION

- a) To compete in the Association's competitions, the official entry form must be completed and returned.
- b) If in any year, a Fixtures Meeting is calendared, a representative of any Team or Club proposing to be registered must attend the meeting.
- c) All Clubs and Teams that submit entry forms shall receive an information kit, which shall include:
  - i) Due date and amount of all fees and levies that are to be paid for the season, including Registration Fees, Court Fees, Netball Victoria Fees and any other fees that may be deemed necessary for that season;
  - ii) Copy of the Association By-Laws if team is a private team.
  - iii) Information regarding any meetings or other requirements of the Association;
  - iv) Association calendars; and
  - v) Codes of Conduct – Netball Australia.
- d) Subsequent to pre-season registration, a player may be added to the list of registered players by submitting the required information or form to the Association's Administrator.

## 6 NETBALL VICTORIA MEMBERSHIP

- a) All players, coaches and umpires participating in the Association's competitions or programs must be current Netball Victoria members.
- b) The Netball Victoria Membership fee is set annually by the Victorian Netball Association Inc.
- c) Single Game Vouchers may be used. No player will be permitted to take the court without a Netball Victoria membership or Single Game Voucher. The following requirements apply with respect to Single Game Vouchers:
  - i) A player must purchase a Single Game Voucher online through MyNetball by selecting the relevant Club's product line.
  - ii) Purchase of a Single Game Voucher will allow the individual to participate as a player in the Association's activities ONLY for the particular game or activity to which the Single Game Voucher relates.
  - iii) A player must purchase a Single Game Voucher through the nominated process prior to becoming eligible to participate in the relevant game or activity.

*(This by-law 6 was updated on 2<sup>nd</sup> February 2020, as recorded in the DDNA Committee Meeting Minutes)*

## 7 AGE REQUIREMENTS AND MALE PARTICIPATION

### 7.1 AGE REQUIREMENTS

- a) DDNA have the following player age groups:
  - i) 9 & under
  - ii) 11 & under
  - iii) 13 & under
  - iv) 15 & under
  - v) 17 & under
  - vi) 21 & under
  - vii) Open age
- b) Participant age is determined as at the 31st of December of that year.
- c) To avoid any doubt, this means that a participant turning:
  - i) 9 on the 31st of December of that year is eligible to play for the 9 & under playing group
  - ii) 11 on the 31st of December of that year is eligible to play for the 11 & under playing group
  - iii) 13 on the 31st of December of that year is eligible to play for the 13 & under playing group.
  - iv) 15 on the 31st of December of that year is eligible to play for the 15 & under playing group
  - v) 17 on the 31st of December of that year is eligible to play for the 17 & under playing group.
  - vi) 21 on the 31st of December of that year is eligible to play for the 21 & under playing group.
- d) Clubs and Teams are trusted to obtain correct dates of birth.
- e) For eligibility to play in higher age groups see: Chapter 13 Qualifying Players

### 7.2 MALE PARTICIPATION

- a) The Association will endeavour to provide opportunities for males to participate in Mixed and Male Competitions. All Competitions will be clearly labelled in regard to age group and gender.
- b) The Association observes the Netball Victoria Gender Regulation in regard to male participation:
  - i) Males who are 13 years (and older) are not permitted to participate in Female Competition. This means that males must be less than 13 years of age (actual age) as at the first day of the competition or season;
  - ii) Males who turn 13 during that competition or season will be permitted to participate for the duration of that competition or season; and

- iii) Males who are 13 years (and younger) are permitted to play in Female “13 & Under Age Group Sections”, but Clubs or Teams are to have only one (1) boy on court at any one time. There is no limit to the number of boys named on the score sheet.

*(This by-law 7.2(b)(iii) was updated on 21<sup>st</sup> February 2020, as recorded in the DDNA Committee Meeting Minutes)*

- c) The Association observes the Netball Victoria Gender Regulation in regard to Mixed Competition:
  - i) Mixed Competition for NetSetGo, 11 & Under and 13 & Under age groups will have NO restrictions applied on the basis of gender.
  - ii) Mixed Competition for the 15 & Under and above age groups will observe the following rules:
    - A) The minimum number of males in a team is ZERO, and
    - B) A mixed team must only have a maximum of three (3) males on court at any one time, and
    - C) A mixed team must only have up to one male in each third on court. For the avoidance of doubt, this means:
      - 1) One male is permitted in the defence third occupying the position of Goal Defence or Goal Keeper, and
      - 2) One male is permitted in the mid third occupying the position of Centre, Wing Attack or Wing Defence, and
      - 3) One male is permitted in the goal third occupying the position of Goal Attack or Goal Shooter.

*(This by-law 7.2 was updated on 2<sup>nd</sup> February 2020, as recorded in the DDNA Committee Meeting Minutes)*

### **7.3 FEMALE ONLY COMPETITION**

- a) The 15 & Under playing group, 17 & Under playing group, 21 & Under playing group and Open playing group is restricted to female participants only.
- b) A participant cannot play in the 15 and under playing group unless they are:
  - i) Female; and
  - ii) Have obtained the minimum age requirement to play in that group. To avoid any doubt, that means a participant who is at least 13 years old and will obtain the age of 14 by at least the 31<sup>st</sup> of December of that year; and
  - iii) Satisfy the age restrictions at 7.1(c)(iv).

*(This by-law 7.3 was updated on 2<sup>nd</sup> February 2020, as recorded in the DDNA Committee Meeting Minutes)*

### **7.4 EXCEPTION TO 7.3 AGE RESTRICTION**

- a) Where there is a genuine need for a 15 and under player group to require a fill in player (See Chapter 13(e) Qualifying Players) then there is an exception to rule 7.3 where:
  - i) the fill in player is female; and
  - ii) the requirements of Clause 17 Qualifying Players are adhered to.

- b) Where a player is deemed to be gifted or talented and is best suited to play in the 15 and under age group (or higher) despite not having met the minimum age requirement an exception may be sought from the committee providing that:
- i) The participant is female;
  - ii) The exception is made in writing addressed to the secretary;
  - iii) The exception is supported by the parents / guardians of the participant; their club and their respective coaches.
  - iv) The exception is supported by an independent person such as a representative coach or member of the grading committee.
- c) The committee will be the sole adjudicator of any exemption sought and will notify both the affected participant and club in writing of any decision. A reason for the decision does not have to be provided.

*(This by-law 7.4 was updated on 2<sup>nd</sup> February 2020, as recorded in the DDNA Committee Meeting Minutes)*

## 7.5 COMPETITION & PROGRAMS:

The Association may provide the following Competitions and Programs:

NetSetGo	Mixed (females & males – no restrictions) – see 7.2 c) i)
11&U	Mixed (females & males – no restrictions) – see 7.2 c) i)
13&U	Female (males <13 years of age as at the first day of competition may participate)
13&U	Male (females may participate)
13&U	Mixed (females and males – no restrictions) – see 7.2 c) i)
15&U	Female (males <13 years of age as at the first day of competition may participate)
15&U	Male (females may participate)
15&U	Mixed (females and males – restrictions apply) – see 7.2 c) i)
17&U	Female
17&U	Male
17&U	Mixed (females and males – restrictions apply) – see 7.2 c) ii)
21&U	Female
21&U	Male
21&U	Mixed (females and males – restrictions apply) – see 7.2 c) ii)
Open	Female
Open	Male
Open	Mixed (females and males – restrictions apply) – see 7.2 c) ii)

*(This by-law 7.5 was updated on 2<sup>nd</sup> February 2020, as recorded in the DDNA Committee Meeting Minutes)*

## 8 GRADING

- a) A Grading Committee will be appointed by the Committee to evaluate and grade all teams.
- b) The Grading Committee will be constituted as follows:
  - i) Standing Chair – DDNA Voting Committee Member;



- ii) Standing Member – DDNA Administrator;
  - iii) Members – three (3) DDNA Voting or Non-Voting Committee Members.
- c) On the request and/or advice of the Grading Committee, the Committee may appoint other members as necessary and/or appropriate.
  - d) The Grading Committee, should where possible, represent separate clubs from within the DDNA.
  - e) The Grading Committee membership, should where possible, rotate to other committee members for each respective season.
  - f) It is the responsibility of Grading Committee Chair to facilitate the time and date of any grading and execute the functions of the Grading Committee including notifying Clubs and/or Teams of decisions of the Grading Committee; in time from the commencement of any season.
  - g) The form, manner and method for any grading will be at the discretion of the Grading Committee.
  - h) The Grading Committee will be the ultimate adjudicator of all grading decisions.
  - i) All requests from Clubs or Teams must be in writing addressed to the Grading Committee and all request will be considered by the Grading Committee.
  - j) The Grading Committee reserves the right to reject any team applying for entry to the competition.
  - k) Re-grading may occur at any time within the first 2-4 weeks of any season. Where there is an obvious discrepancy after this time, the Grading Committee may make the necessary changes.
  - l) After completion of grading if a team moves sections after the grading period, they start with half of the maximum game points available after the fixtured games. The examples below are based on having played 3 grading games.
    - iv) For example, if a team is graded in section 3 and win their first three games and are re-graded to section 2 they will start with 6 points (1 ½ game wins);
    - v) If a team was playing in section 1 and re-graded to section 2 after losing their first 3 games this team would awarded 6 points (1½ games wins) so that they are not disadvantaged;
    - vi) This points system will only be applied to 13/under and higher age groups.

*(This by-law 8(l) was updated on 7<sup>th</sup> November 2018, as recorded in the DDNA Committee Meeting Minutes)*
  - m) All age sections are graded by ability and teams can only be re-graded within the age section nominated on the entry form, unless otherwise requested by that Club or Team.
  - n) Exception to 'M' where it is of the opinion of the Grading Committee that in the interests of the competition and player development any team is best suited or would be better challenged in a higher age group the Grading Committee is at liberty to request that Club or Team to consider moving to a higher age group for the best interests of the competition and player development.

- o) It is the intention of the Association to provide as many games as possible for each team during any season and to keep the number of byes to a minimum. Where there are an uneven number of weeks available to play full rounds in any section, the DDNA Administrator shall arrange a random draw from the remaining dates available.
- p) The DDNA Administrator must ensure that all graded teams are entered into 'My Netball' correctly ready for the start of any season.

## 9 PLAYER DRESS CODE

- a) Each Club or Team must register its uniform.
- b) Clubs and Teams must notify the Association in writing of any proposed changes to their uniform.
- c) The Association must approve all uniform colours and designs.
- d) All players must wear their Club's or Team's nominated uniform including positional bibs and any sports brief or shorts. Shorts must not be longer than the skirt or dress. T-shirts must be tucked in if the Club or Team skirt cannot clearly be seen.
- e) Players in 9 & Under and 11 & Under sections may wear tracksuit pants or leggings. Pant or legging colour is preferred to be that of the Club or Team skirt or dress colour, but black may be worn. Leggings with lace or adornments will not be allowed.
- f) During the first round of competition, players will be warned but not penalised for incorrect uniform. Thereafter, players will be penalised one goal for each incorrectly uniformed player.
- g) Players may not wear anything that could endanger themselves or other players, specifically:
  - i) No adornment or jewellery
  - ii) A medical alert bracelet may be worn provided it is covered with tape
  - iii) Fingernails must be short and smooth
  - iv) Hair must be suitably tied back
  - v) Piercings must be taped if unable to be removed
- h) Saturday and Night Competition players may wear netball specific gloves. Only Netball Victoria approved gloves may be worn. DDNA will not allow gloves that need to be fastened by Velcro.

## 10 CONDUCT OF MATCHES

- a) The Association abides by the rules as stated in Netball Australia's Official Rule Book, as well as Netball Victoria's Regulations.
- b) The length of quarters varies depending upon the age of players. The Association determines the length of quarters prior to the season commencing.
- c) Timing will be operated by a central timekeeper.

- d) The first named team shall take the centre pass and second named team choice of end to start play
- e) If a conflict of team colours is a concern by umpires to clearly distinguish between teams, the second named team will change bibs.
- f) Regular and Fill-in Player requirements:
  - i) A team must not bring the game of netball or the Association into disrepute by intentionally playing 'fill-in' players to alter the standard of the game in that given section and age group.
  - ii) A team is not permitted to take the court unless it consists of a minimum of five (5) players.
  - iii) A team is not permitted to take the court unless it consists of a minimum of four (4) regular players (refer to definition of regular player on Page 3).

*Penalty – a forfeit is awarded against the offending team.*

- iv) Rule (iii) does not impact on the minimum requirements for the number of players required to commence a game of netball, as outlined under (ii).
- v) Any Club/Team who believes another Team or Club has breached Rule 10(d), may write to the Committee within two (2) working days of the conclusion of the game. Suspected breaches will be investigated and dealt with by the Hearing Officer or such other person as appointed by the Committee.
- g) In the event that there are fewer than five (5) players present at the start of the game:
  - i) A one (1) goal penalty will be awarded to the non-offending team for every minute lapsed up to a period of five (5) minutes.
  - ii) If at the end of the five (5) minutes there are still fewer than five (5) players present, the game will be awarded to the non-offending team.

*Penalty – a \$50 fine to the offending team and a score of 10-0 will be recorded.*

- h) Players arriving after the game has started are deemed late arrivals and will be able to enter the game:
  - i) After a goal has been scored. In this case, the player must play in the position left vacant in the team; or
  - ii) At a stoppage for injury or illness; or
  - iii) Immediately following an interval.
- i) In 9 & Under and 11 & Under sections, as fewer goals are scored, the umpires should use their own discretion when allowing a player to join the game.
- j) In any one game, unlimited substitutions are permitted.

## 11 TEAM OFFICIAL AND BENCH/PLAYER PROCEDURES

- a) During play team officials and bench players must remain at the team bench (refer DDNA Court Bench Appendix), except that bench players may leave the team bench for a valid reason (such as to warm up).
- b) For Under 9 and Under 11 games only, one Coach only is allowed to move and coach along the sideline. No coaching is allowed along the Goal Line. Coaches must not interfere or obstruct the umpires.
- c) Team officials and bench players must not use offensive, insulting or abusive language and/or gestures.

## 12 DISCIPLINE OF TEAM OFFICIALS AND BENCH PLAYERS

- a) During a match team officials and bench players may not:
  - i) criticize the umpires or their decisions;
  - ii) use offensive, insulting or abusive language and/or gestures;
  - iii) use excessive noise or interruption; or
  - iv) encourage foul play by on-court players.
- b) Either umpire may hold time and notify the person/s concerned regarding such behaviour. The following progression of actions will normally be used:
  - i) Caution
  - ii) Official warning
  - iii) Order the person's removal from the playing enclosure.
- c) An official warning may, if appropriate, be advised as applying to all team officials and bench players of the team concerned.

## 13 THE ROLE OF THE CAPTAIN

- a) The captain has the right to approach the umpires during an interval for 'clarification' of any rule. Any player/s for whom the clarification is relevant may accompany the captain.
- b) The 'Role of the Captain' in 9 and under and 11 and under age groups is taken to be that of the coach.
- c) The umpires may request the captain/s to speak to any on-court player/s whose behaviour is causing concern.

## 14 CONTACT WITH UMPIRES

- a) Except for the captain, no person, player or official may approach and directly communicate, comment or criticise an umpire.
- b) All issues or concerns must be directed to the Umpire Supervisor or authorised on duty Committee Member.

## 15 SCORING

- a) The Association will provide an official score sheet.
  - b) Each team must provide a non-playing scorer for all matches.
  - c) It is the first named team's responsibility to pick up and return the score sheet to the competition office each week. It is the first named team's responsibility to score the match whilst the other team's scorer observes.
  - d) The scorers must stand together for the duration of the match on the sideline, level with the centre circle.
  - e) Scorers must verbally agree on each goal scored and check the score sheet is correct.
  - f) During the match the scorers:
    - i) Record players on court each quarter by ticking quarter boxes beside name. If a player's name has all boxes empty at conclusion of game, competition Admin shall deem the player absent.
    - ii) Record goals scored for each team as they occur.
    - iii) Keep a record of the centre pass taken by each team.
    - iv) Call the centre pass if appealed to by an umpire.
    - v) Signal the direction of any centre pass to be taken immediately after a stoppage
    - vi) Notify the umpires if a wrong centre pass is indicated
    - vii) Record any official warning, suspension and/or ordering off.
  - g) One official score sheet will be used for each match. The score sheet will list the complete names (both given and surname) of all players who take the court.
  - h) All Fill-in players must be noted on the score sheet, as well as the team/age group/section of which they are a regular player. The player will only have the game officially recognized if ALL details are provided.
  - i) At the conclusion of the match, to indicate their satisfaction that the information on the official score sheet is correct, the score sheet is to be signed by:
    - i) Scorers;
    - ii) Officiating umpires; and
    - iii) Team captain.
- Penalty for an incomplete score sheet – 1 (one) Premiership Point*
- j) If a scorer, Team or Club believes the score sheet is incorrect, they must not sign it and follow the grievance procedures to lodge a protest.
  - k) Forfeits:
    - i) Game qualifying of players shall only be awarded to the nominated players of the non-offending team. No game qualifying shall be awarded to players of the offending team.

- ii) The relevant forfeiting team or Club administrator must notify the DDNA Administrator via email at info@ddna.com.au of their intention to forfeit a match if it is known prior to game day.
- iii) For the first forfeit by a team in a single season, providing notification of intent to forfeit is received by the DDNA Administrator by 5.00pm on the afternoon before the match, no penalty will be imposed.  
*Penalty for failing to provide the required notice for the first forfeit by a team in a single season - \$50 fine to be paid by the Club or Team.*
- iv) For the second and subsequent forfeits by that same team in the same single season, a fine of \$100 will be imposed upon the Club or Team, regardless of the time of notification.

*(This by-law 15(k) was updated on 2<sup>nd</sup> February and recorded in DDNA minutes of 11 December 2019)*

## 16 PROGRESSIVE LADDERS

A ladder will be displayed at the Association's venue and on the website after the re-grading period. Premiership points are recorded during the season as follows:

- a) 4 points for a win or bye;
- b) 2 points for a draw;
- c) 0 points for a loss, forfeit or abandonment.

## 17 QUALIFYING PLAYERS

- a) Any player may only be registered with one Club or Team in any season.
- b) Where there are two or more teams from the same Club graded in the same section, players can only play with their registered Club team in that section during the season.
- c) A player may play in any higher grade as a fill-in, subject to the Rule in Sub Section (e). Once that player plays a sixth game with a particular team, they are deemed a regular player of that team for the season.
- d) It is the responsibility of a Club or Team to keep a record of the number of games a player competes in as a Fill-in.
- e) Players in 9 & Under, 11 & Under and 13 & Under cannot play up more than one age section above their actual eligible age.  
*Penalty – loss of four premiership points to the higher section team*
- f) A player must play at least three (3) games in a section throughout the season to be eligible to participate in that section's finals series. At least one game must be played in the first half of the season. No player can qualify on a bye.

## 18 FINALS

- a) Finals will be played at the conclusion of the rounds in each section except 9 & Under and 11 & Under.

- b) The top four teams as determined by the ladder at the conclusion of the rounds shall play finals. A four-team finals series will be played unless clubs and teams are notified otherwise.
- c) In the event of teams being equal on points, finals positions shall be determined by the percentage of goals scored for and against. In the event of teams being equal on percentage, finals positions shall be determined by the team who has scored the greater amount of goals.
- d) If any extenuating circumstances exist for a player listed on the registration sheet at the commencement of the season, who has not played their first game in the first half of a season, they may write a letter to the Committee before the conclusion of the round that is the half way point of the season asking for special consideration.
- e) A player can only play in one finals series – either in the team they are registered with or the team in a higher section for which they have qualified.
- f) Teams cannot play an ineligible player in a finals series.  
*Penalty – a forfeit is awarded against the offending team.*
- g) The rules listed in Conduct of Matches apply for finals. The starting time of finals matches may alter slightly.
- h) If a match does not reach half time, the ladder position will stand or where possible, matches may be re-scheduled.
- i) Drawn matches in finals:
  - i) There is a two (2) minute time allowance to enable teams to change ends and scores to be verified on the official score sheet.
  - ii) Positional changes and substitutions may be made during the time specified in i) above.
  - iii) Two five (5) minute halves will be played for a 40 minute game
  - iv) Two six (6) minute halves will be played for a 48 minute game.
  - v) The centre pass shall be taken by the team entitled to take the next centre pass as at the conclusion of the fourth quarter. At the end of the first half the teams change ends. Positional and team changes can be made during this time.
  - vi) Should there still be a draw at the end of the second half of extra time, play continues until one team has a two goal advantage.
  - vii) In the event of injury or illness during extra time, positional changes and/or substitutions may be made.
  - viii) The umpires may hold time during a stoppage in extra time and other emergencies including retrieving a ball.
- j) The Committee will determine awards for Premiers and Runners-up.
- k) DDNA will provide a Reserve Umpire during Finals.



## 19 CANCELLATIONS

- a) When matches are cancelled on account of weather or some other cause, both teams will be credited with two points each and the competition will continue as per the fixture.
- b) Four points can only be awarded for fully completed games or if a match is cancelled by the Association at half time or period after, and the score awards one team a win.

## 20 COURSES AND OTHER OPPORTUNITIES

- a) The Association shall encourage and support members who wish to attend appropriate courses and other personal development activities.
- b) The Association shall provide notification of opportunities for all members to improve their skills by attending courses and other personal development activities.

## 21 ACCREDITATION, QUALIFICATIONS AND REQUIREMENTS

- a) The Association shall ensure that all officials have current appropriate minimum qualifications.
- b) Coaches:
  - i) must have a Working with Children Check (18yrs or older);
  - ii) are recommended to have a foundation coaching course; and
  - iii) must be a financial member of Netball Victoria.
- c) Umpires:
  - i) Before commencing umpiring for the Association, umpires must complete and satisfactorily pass the online Rules of Netball Theory Exam and complete the Foundation Umpire Course and provide the Umpire Coordinator with the relevant documentation.
  - ii) Must have a Working With Children Check (18yo or older).
  - iii) Must be a financial member of Netball Victoria.

## 22 UMPIRES

- a) The Association will provide an Umpire Supervisor to oversee and train umpires/umpire trainers, answer queries, control game management, manage, discipline if required for on and off court players and officials, ensure correct code of behaviour and DDNA Values, and maintain a high level of netball knowledge and current protocols and procedures.
- b) The Association will provide an Umpire Coordinator to support the Supervisor and to coordinate and schedule suitable umpires for each game.
- c) Clubs may regularly present individuals to be trained as umpires to the Coordinator.



- d) Umpire trainee intake will be subject to availability and a reasonable amount of umpires pro rata across all Clubs.
- e) Umpires will be provided by the Association for all age groups up until 15 & Under.
- f) All 17 & Under, 21 & Under and Open teams must provide a suitably experience umpire to umpire their team each week.
- g) All umpires representing the Association at a DDNA competition, tournament or event will wear the Association's official umpires uniform or a clear white uniform at all times. No other Association, competition or company's logos are to be worn.
- h) All umpires representing the Association at a DDNA competition, tournament or event must be badged, and/or approved by the DDNA Umpire Coordinator.

## **23 RISK MANAGEMENT**

### **23.1 Injury/Blood rule**

DDNA adhere to rule 9.3.1 of the International Rules of Netball – as amended.  
(Refer appendix 2)

### **23.2 First Aid**

- a) All teams are required to have basic First Aid supplies courtside.
- b) The Association will provide a First Aid Kit and a Defibrillator. These will be kept in the Competition Office and appropriate personnel will have access to them. Ice will be located in the kiosk.
- c) The Association will maintain the First Aid supplies.
- d) The Association will have a designated room or area for the treatment of injuries. The room or area should be kept clean and accessible at all times.

### **23.3 Pre-match Checklist**

- a) A pre-match checklist must be completed prior to the commencement of the Association's competitions by the Office Supervisor on Duty.
- b) Any hazards identified will be:
  - i) Documented;
  - ii) Rectified or managed if possible; and
  - iii) Reported to the appropriate agency if repair is required.

### **23.4 Pregnancy**

As per Netball Victoria's Member Protection Policy.

### **23.5 Weather**

- a) A common sense approach is to be used when applying this weather policy.

- b) The weather policy must be located in the Competition Office for consistent application and applied to promote player participation.
- c) In the event of extreme weather conditions, all teams must still report to the Association's venue. Score sheets must be filled in regardless in order to qualify players.
- d) Heat Policy:
- i) The association is to apply Netball Victoria's Risk Management Heat Info net and the Wet Bulb Globe Temperature chart.
  - ii) Go to: <http://www.bom.gov.au/products/IDV65079.shtml> to locate the Thermal Comfort Observations for Victoria.
  - iii) Review the 'Viewbank' figures which is the closest weather station the DDNA courts. Locate the WBGT (Sun) which is the Wet Bulb Globe Temperature figure for Viewbank. Where that figure is:
    - D) Between 21 and 25, lengthen breaks between quarters.
    - E) Between 26 and 29, lengthen breaks between quarters and shorten the duration of quarters:
      - 1) For quarters that are 12 minutes in length, reduced to 8 minutes.
      - 2) For quarters that are 10 minutes in length, reduced to 7 minutes.
      - 3) For quarters that are 8 minutes in length, reduced to 5 minutes.
    - F) 30 or above, cancel the game.
  - iv) Nothing in this by-law should be taken that a workable and sensible decision cannot be made to assist the comfort of players, umpires and officials during a game despite the 'numbers' above in iv may not be registered on the WBGT (sun) for Viewbank. Steps that can be taken include but not limited to:
    - G) Lengthen breaks between quarters.
    - H) Shorten the duration of the quarters.
    - I) Cancel any game.
- e) Wet Weather Policy:
- i) The Umpire Supervisor and the Office Supervisor on duty will determine whether games for a time slot should be cancelled.
  - ii) If a decision cannot be reached, any Executive Committee member or ordinary voting committee member shall make the final decision.
  - iii) The Umpire Supervisor and the Office Supervisor on duty must consider the following non-exhaustive factors:
    - J) Coverage of courts by water;
    - K) Heavy rainfall;
    - L) Medium to heavy rainfall accompanied by wind, hail or sleet;
    - M) Threat or actual lightning; and
    - N) Dust storm.

- f) In finals, teams will be advised prior to the commencement of games if quarters are to be shortened due to weather factors.

### **23.6 Smoke-free Policy**

The Association has adopted a Smoke-free policy that prohibits smoking around all indoor venues and outdoor court surroundings, including grassed areas, at or within ten (10) meters of these areas.

### **23.7 Sun Protection**

The Association recommends all Clubs and Teams adopt a SunSmart policy whilst training and playing. Appropriate sun protection cream is available in the Competition Office.

### **23.8 Drug Policy**

The Association does not support the use of performance enhancing substances and illicit substances and views any such use as detrimental to both the sport of netball and the spirit of the game.

### **23.9 Codes of Conduct**

- a) The Association adopts the Codes of Conduct as prescribed by Netball Australia.
- b) Codes of Conduct are available on the Netball Victoria website. A link can also be found on the DDNA website.
- c) Clubs and Teams are responsible for the conduct of their own supporters who must abide by the Code of Conduct at all times.

### **23.10 Social Networking**

The Association's members shall not bring the Association, its members or the game of netball into disrepute by the misuse of social networking websites.

### **23.11 Photography and Filming Policy**

#### **Intent of By-Law**

The intent of this policy is to provide reasonable protection to the privacy of all players, coaches, umpires and officials at Doncaster & District Netball Association (DDNA) sanctioned events and to provide guidelines for clubs, parents and club supporters in relation to the *photography and filming of children* (i.e. under 18 years of age) whether for personal reasons, as a coaching tool or for club purposes.

This Policy is a DDNA domestic policy covering competitions conducted at DDNA's outdoor and indoor courts.

## By-Law Background and Rationale

There is an implied consent with all DDNA registrations that any participant maybe photographed during any DDNA sanctioned event.

The DDNA does however acknowledge the right of privacy of **all** participants at any DDNA sanctioned event.

The DDNA acknowledge that there are specific instances where the taking of any image may be prohibited under law or specific order; including by not limited to family law matters, wards of the state, restraining orders and witness protection.

The DDNA acknowledge that a participant's family member and/or friend may have a reasonable expectation, either of their own motion or at the participants request, to photograph or film that participant during any particular event that the participant is involved in.

The DDNA has a responsibility to manage the photography and filming of children (under the age of 18) as part of our risk management. Photography and filming **must** only be undertaken at DDNA sanctioned events for three purposes:

- Participant's and their family's personal use;
- Player/Umpire training and development; or
- Club/Association promotion and publicity.

The DDNA acknowledges that photography and filming can also be undertaken through modern technology such as the use of Smart Phones, Go-Pro's and other similar devices and not just limited to the traditional 'camera and lens'.

## How the By-Law works

It is deemed that all clubs, teams, officials, players and members are aware of these by-laws, their affects and any responsibilities conferred within.

It is the responsibility of all Clubs to ensure all teams, players, officials, members, parents and supporters are aware of the DDNA Photography and Filming Policy.

All DDNA registrations have an implied consent for photography and/or filming, it is therefore the responsibility of all Clubs to ensure that their Officials and the DDNA are aware of any members under the age of 18 who are not to be photographed or filmed for legal reasons or who have withdrawn their consent for any reason. The onus is on the Clubs to provide this information.

Concerns regarding inappropriate photography or filming should be reported to the DDNA Office Supervisor on duty. DDNA will be responsible for addressing the matter.

Should member/s of the media or professional photographers be present on the grounds acquiring images, they shall wear an official DDNA jacket or a jacket that clearly identifies their role.

## The By-Law

There are **no restrictions** on a participant's family and/or friends from taking photographs or filming of the children participating in netball games provided the images are for personal use.

DDNA requests all Clubs/Teams to take a common-sense approach to the issue of photography and filming. This approach **should** include obtaining consent from all parties involved in that sanctioned event. The onus of obtaining consent is on the club/team/individual wanting to take photographs or films. The club/team/individual **should** notify the DDNA officials of this consent and their intent to take photographs and/or films. Notification of a DDNA official can be through email prior to the sanctioned event or in person at the sanctioned event.

Consent may be withdrawn at any time. Where consent is withdrawn any photography and/or filming **must** cease immediately.

The onus of proof related to both any photography and/or filming and consent is on the club/team/individual.

To avoid any doubt, this means that the use of a Smart Phones, Go-Pro's, Cameras and lens will be deemed to have been used for the purpose of photography and/or filming.

### **Penalty: Photography and/or filming concerns**

Where legitimate concerns have been raised related to photography or filming any DDNA official, on assessment of those concerns, **may** require the offending club/team/individual to cease photography and/or filming immediately.

Without any requirement for a hearing failure to immediately cease photography and/or filming **will** result in that club/team associated with the club/team/individual being deemed to have forfeited that specific event. The decision is reviewable on appeal.

Subsequent or repeat offending **will** result in that club/team associated with the club/team/individual in being deemed to have forfeited that specific event and **may** result in further sanction under these by-laws on a hearing.

To avoid any doubt, this means, that where a club/team/individual has been required to cease photographing and/or filming and fails to do so, then that club/team related to that incident will lose any competition points from that incident.

## **24 MULTICULTURALISM**

The Association will embrace all cultures, religions and beliefs, and make the appropriate adjustments to rules and By-laws to promote the enjoyment and participation in the game of netball.

## **25 SPONSORSHIPS**

Clubs or Teams must advise the Association in writing and obtain the approval for its intention to seek sponsorship. This is to ensure that the interests of the Association's sponsors are given priority.

## **26 COMPLAINTS PROCEDURE**

- a) Any complaint must be made in accordance with the Netball Victoria Competition Regulations, Part IV – Complaints Procedure. The link to these regulations can be found on DDNA's website.
- b) With respect to Sub Clause 7.5 of the Netball Victoria Competition Regulations, Part IV – Complaints Procedure, governing a period in which a complaint must be made, "working days" is deemed to be Monday to Friday.

## **27 GRIEVANCE & DISCIPLINARY PROCEDURE**

- a) The Hearing Officer will impose the prescribed penalty for any member, Club or Team who fails to adhere to these By-laws.
- b) A Team or Club that does not agree with a penalty or action made under this By-law may advise within fourteen (14) working days of their intention to appeal.
- c) An appeal is made according to the Netball Victoria Competition Regulations Part VI, Clause 12.
- d) An appeal is made to the Appeal Committee who is constituted by the President and two (2) committee members who are not conflicted or affected by the appeal. The decision of the Appeal Committee is final.

## **28 PROTESTS**

A team wishing to protest the official score sheet must:

- a) Not sign the official score sheet and notify the Office Supervisor on duty of the intention to protest; and
- b) Clubs or Teams must then lodge the protest in writing and forward to the Association's Administrator within two (2) working days of the conclusion of the match.

## **29 SPECIAL CIRCUMSTANCES**

- a) Where this By-law is silent, a decision can be made by the Committee that ensures the integrity of the game and the Association is maintained at all times.
- b) The Committee may, in using its reasonable discretion, in exceptional or extenuating circumstances, alter or waive the requirements set out in the By-Laws relating to the Association.

## 30 INDEMNITY

Except where provided or required by law and such cannot be excluded, the Association and its respective members are absolved from all liability however arising from injury or damage, however caused, whilst participating as a member.



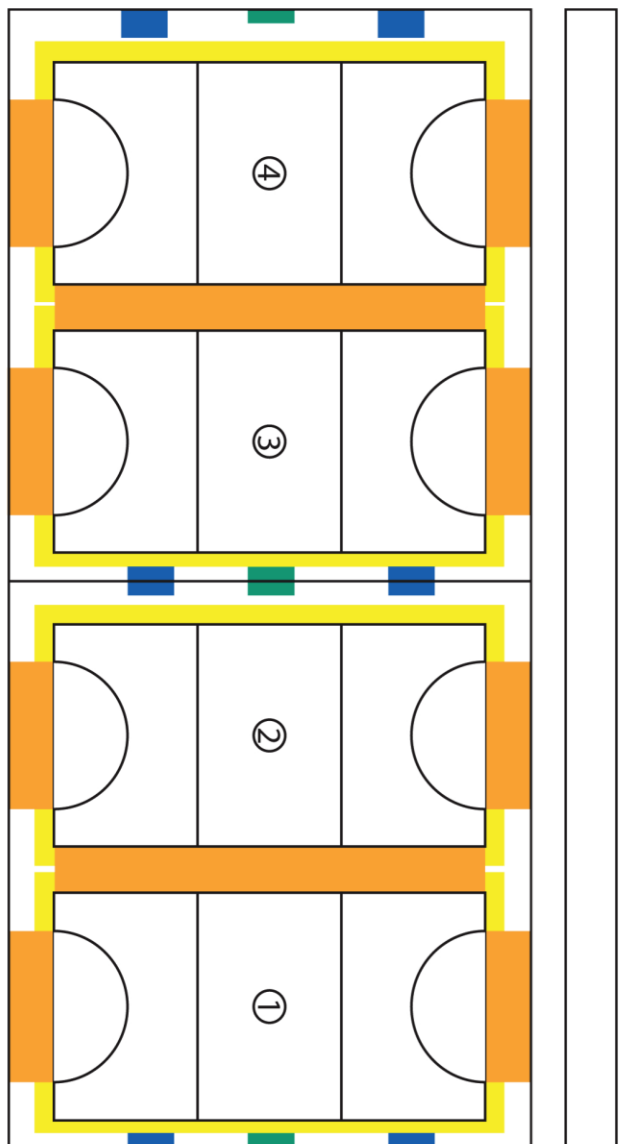
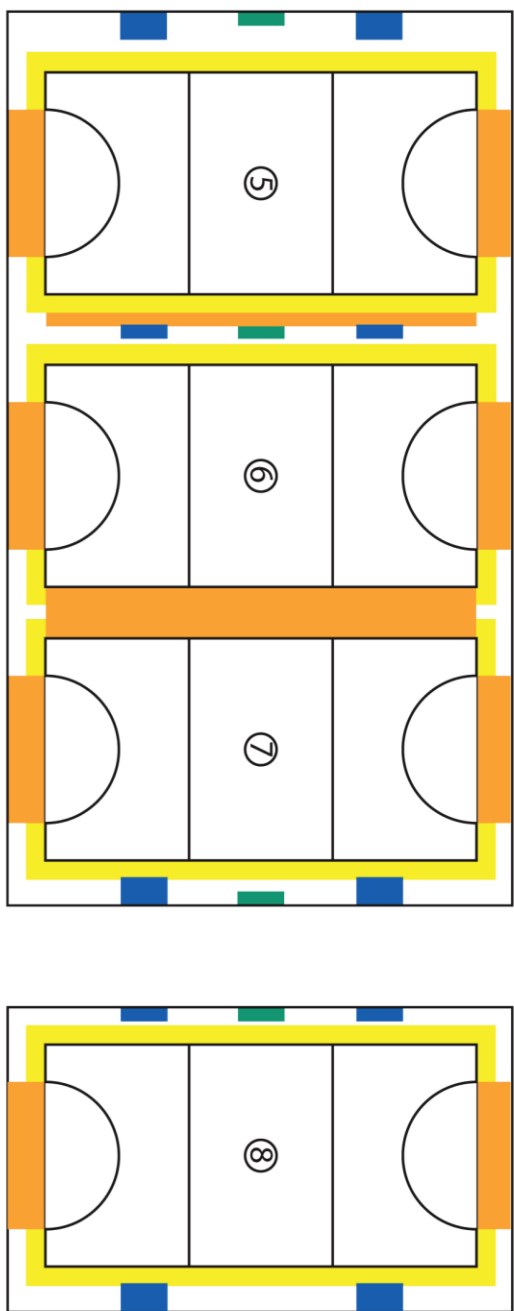
**DONCASTER**  
& DISTRICTS NETBALL ASSOC.

**BENCH AREA**

**SCORE AREA**

**CLEAR AREA**

**UMPIRE AREA**



Coaches/Players/Officials must stay in chosen Bench Area and not move or change ends.

Coaches/Players/Officials/Spectators must not interfere or obstruct view or movement of Umpire.

ONLY TWO SCORERS to stand in Centre Third.

ONLY ONE COACH allowed for U/9 & U/11 to move along SIDE LINE ONLY & must give way to & not to interfere with Umpire.

NOTE:

Bench Area between Court 5 & 6 for Court 6 participants only.

**Appendix 1**



## Appendix 2

International Rules of Netball – 1<sup>st</sup> October, 2015.

### 9.3.1 Injury/Illness or Blood

- (i) The umpires hold time for blood when noticed or for injury/illness when requested by an on-court player (in extreme circumstances the umpires may hold time without a request being made).
- (ii) The player concerned must leave the court within 30 seconds and receive any treatment off the court. The timekeepers advise the umpires when 10 seconds remain.
- (iii) Only primary care person/s are permitted on the court to assess the player's medical condition and to assist the player from the court.
- (iv) In the event that the primary care person/s advise the umpires that the player concerned cannot be removed safely within 30 seconds, the umpires will extend the time for the player to leave the court.
- (v) The umpires may authorize other persons (including team officials) to assist the player to leave the court if needed.
- (vi) Any blood on the ball or the court must be cleaned before play restarts and any bloodstained clothing replaced.
- (vii) During the stoppage both teams may make substitutions and/or team changes, provided these are completed within the time allowed for the stoppage by the umpires.
- (viii) If no substitution is made for the injured/ill player, or for a player who is bleeding, play may resume with the position left vacant. If the player is the Centre and no substitution is made, one player must move to play as Centre to allow the match to continue.
- (ix) If the position is left vacant the player concerned or a substitute may subsequently, after advising the umpire, take the court immediately after one of the following:
  - (a) A goal has been scored (in this case the player or the substitute must play in the position left vacant) Sanction: Free pass where ball was when play stopped – the player is sent from the court until the correct time for entry
  - (b) A stoppage for injury/illness or blood
  - (c) An interval.